

27 February 2019

Dear Parent / Carer

**Parents'/Carers' Evenings**

There will be Parents' Evenings this term on Tuesday 12<sup>th</sup> March and Wednesday 13<sup>th</sup> March 2019 between 3.30pm and 6.00pm, for parents to discuss their child's progress against their targets.

**Please return the slip at the bottom of this letter to the class teacher by Tuesday, 5<sup>th</sup> March 2019 if you wish to indicate your preferred day and time and we will try to arrange this for you.**

An appointment will be made for you and we will notify you of the time and day. Please come to view your child's work and discuss progress with his/her class teacher. All appointments will last for approximately ten minutes.

Yours sincerely

Ms A M Conboy  
Headteacher

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**Parents' / Carers' Evenings**

Child's Name ..... Class .....

Please tick preferred day and time and return to your child's class teacher.

**Tuesday 12<sup>th</sup> March 2019**

**Wednesday 13<sup>th</sup> March 2019**

**3.30pm – 6.00pm**

**3.30pm – 5.00pm**

Parents'/Carers' Signature .....