

Google Meet Agreement and Timetable

When taking part in 'live' sessions while working at home, please follow the guidance below to ensure your child remains safe:



- The room at home should be a shared living area not a private room or bedroom. There must be an adult in the room with your child,
- All people in the room should be using appropriate language,
- No other members of the household should be visible on camera,
- Pupil behaviour should be the same as expected in school.

To safeguard all pupils and staff the 'live' session will be recorded and stored safely (for 30 days) on our Google Education Workspace and there will always be at least two members of staff in every 'live' meeting.

Here is the times for your child's google meet with their teacher:

Monday	Tuesday	Wednesday	Thursday	Friday
	10am 3HE 11am 3GO 11:30am 3MP	10:30am 1CV 11am 1AS 11:30am 1SY	10:30am 2AK 11am 2KW 11:30am 2SC	9:30am 5AW 10:00am 5LT 11am 5KH 11:30am 5WO
1:30pm Bumblebees 2:00pm Butterflies 2:30pm Ladybirds	1:30pm 6JB 2:00pm 6MK 2:30pm 6PA	1:30pm Nursery	1pm 4KT 1:30pm 4MM 2:00pm 4TD	

Checklist for parents:

- Please ensure that your child is logged into their google classroom account when entering google meet. If on a tablet or mobile you may need to select your child's account again after clicking on the google meet link.
- The google meet link will only appear on the google classroom stream at the time the meeting is due to start. If it is not there straightaway you may have to wait a couple of minutes and refresh the page. The link will be in blue and underlined.
- Your child will only be allowed into the meeting if you have completed the parental consent form sent to you on Parentsapp.

If you are still unable to join the meeting please email your child's teacher. Their class email address can be found on the school Learn at home page <https://claremontprimary.com/learn-at-home/>